

Article - Local Government

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§4–109.

(a) (1) If the governing body of a municipality creates, or causes the creation of, a document listed in paragraph (2) of this subsection, the chief executive officer of the municipality shall submit one copy of the document to the Department of Legislative Services by mail.

(2) A municipality shall submit:

(i) a code or compilation containing all or part of the municipal charter;

(ii) in accordance with § 4–308 of this title, a charter amendment passed by the legislative body of the municipality or adopted by referendum, including the complete text of the amendment, the date of any referendum, the number of votes cast for and against the amendment by the legislative body or in a referendum, and the effective date of the amendment;

(iii) in accordance with § 4–303(b), (c), and (e) of this title, a complete list of measures that add, amend, or repeal sections in a municipal charter, including each charter section affected, by number and title;

(iv) in accordance with § 4–414(a) of this title, a charter amendment, a resolution, a referendum, or any other document that changes the boundaries of the municipality, including a copy of the complete text of the document with a statement of the new boundaries, the date of any referendum, the number of votes cast for and against the annexation by the legislative body or in a referendum, and the effective date of the annexation;

(v) in accordance with § 4–508(b) of this title, a unified charter for merging municipalities, including the complete text of the unified charter, the date of any referendum, the number of votes cast for and against the adoption of the unified charter by the legislative bodies or a referendum, and the effective date of the unified charter;

(vi) in accordance with § 4–214(a) of this title, a charter creating a municipality, including the complete text of the charter, the date of the referendum, the number of votes cast for and against the charter, and the effective date of the charter;

(vii) in accordance with § 4–313(a), (b), and (c) of this title, a charter amendment repealing the entire municipal charter passed by the legislative body of the municipality or adopted by referendum, including the complete text of the amendment, the date of any referendum, the number of votes cast for and against the amendment by the legislative body or in a referendum, and the effective date of the amendment; and

(viii) in accordance with § 4–310(d) of this title, a statement on the results of any referendum on a proposed charter amendment held during the year, or any actual or potential pending referendum that had not been held by the end of the year.

(b) The chief executive officer of each municipality shall send to the Department of Legislative Services:

(1) any charter amendment resolution within 10 days after the resolution becomes effective under § 4–304(c) or § 4–307(e) of this title; and

(2) any annexation resolution within 10 days after the resolution becomes effective under § 4–407 or § 4–412(d) of this title.

(c) The Department of Legislative Services shall forward each document the Department receives under this division to the State Archives at least once each year for permanent storage.

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